



POSITION ANNOUNCEMENT

Job Title: Assistant Coach PT
Department: Athletics
Reports to: Head Coach
Prepared Date: February, 2025

SUMMARY

Assist head coach in all assigned duties including, but not limited to, recruiting, coaching, practice planning, and academic support.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Attends and assists in running practices.
2. Scouts other teams electronically and on site.
3. Develops and implements practice plans.
4. Works individually with players on skill development.
5. Assists with fundraising.
6. Attends high school and showcase events for recruiting.
7. Assists in conducting summer camps, clinics, and other community service activities.
8. Other duties as assigned.

QUALIFICATIONS

The above statements reflect the general responsibilities of the position and should not be construed as a detailed description of all the work requirements that may be inherent in this position. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

High school diploma or general education degree (GED); one to three years coaching experience required (preferably at the collegiate level) in the specific sport to be coached and/or equivalent combination of education and experience. Prior college level playing experience and work with sport clinics and camps a plus.

This job requires the individual to work nights and weekends with expectation of potentially extensive travel.

TO APPLY:

Current employees: Complete the internal application on MY Portal >Employee Resources>Human Resources

External candidates:

- 1) Complete the application on our website Madonna.edu>Employment>APPLY NOW
- 2) Email and attach a letter of intent and resume/CV to employment@madonna.edu

MADONNA UNIVERSITY: A Catholic institution founded by the Felician Sisters, and guided by the values of St. Francis. Candidates must be committed to excellence in teaching, scholarship, and service, and support the Mission of the University. We are an equal opportunity employer committed to a culturally diverse workforce. We do not discriminate on the basis of race, religion, color, sex, age, national origin or disability. Candidates must be legally authorized to work in the United States. Verification of employment eligibility will be required at the time of hire. Thank you for your interest in employment opportunities at Madonna University.