

## UNDERGRADUATE APPLICATION FOR CERTIFICATE

Office of the Registrar • 36600 Schoolcraft Road • Livonia, MI 48150-1176  
(734)432-5400 • Fax (248)479-0585 • [registrar@madonna.edu](mailto:registrar@madonna.edu)

### APPLICATION FOR UNDERGRADUATE CERTIFICATE

#### STUDENT DIRECTIONS

1. Fill out the form completely. Include your signature.
  2. Pay the graduation application fee online or at Student Accounts.
  3. Your advisor must sign the application and include a copy of your plan of study.
  4. Submit the completed application packet to the Registrar's Office by the appropriate deadline.
- ♦♦If you have classes to complete during the Summer semester, please file for July graduation. You will be eligible to participate in May commencement activities.♦♦

PROGRAM \_\_\_\_\_ Certificate of Achievement \_\_\_\_\_  
Certificate of Completion \_\_\_\_\_

#### PLEASE PRINT:

NAME: \_\_\_\_\_ ID# \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP \_\_\_\_\_

SEMESTER (check one): I \_\_\_\_\_ II \_\_\_\_\_ III \_\_\_\_\_ YEAR: \_\_\_\_\_  
DEC MAY JULY

#### PLEASE PRINT NAME AS IT IS TO APPEAR ON CERTIFICATE:

\_\_\_\_\_

STUDENT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

ADVISOR SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**\*RETURN WITH ATTACHED PLAN OF STUDY TO THE REGISTRAR'S OFFICE**