

Accessibility Services Overview

Email: accommodations@madonna.edu

Phone: (734) 432-5738

<https://madonna-accommodate.symplicity.com/>

To request accommodations, students will complete the [online request form](#). During the intake appointment, to determine accommodation(s) eligibility, the student must submit medical or psychiatric documentation of their disability to the Director of Accessibility Services. Upon approval and licensure verification, the Director will register the student with the Accessibility Services Office.

After completing the registration process, Accessibility Services will notify the student and faculty member(s) of the approved semesterly accommodations (via Accommodate). Faculty members have a legal requirement to honor the approved accommodation(s) and treat the contents of the student's accommodation(s) letter with strict confidentiality. Students are responsible for collaborating on a plan of accommodation(s) implementation with each faculty member.

Since accommodation(s) expire at the end of the current semester, the student must request their previously approved accommodations (via Accommodate); new accommodations require an additional meeting with the Director of Accessibility Services.

Before the start of each semester, the student will have the option to request their accommodations by completing an online Semester Request (via Accommodate). Otherwise, students may request their accommodation(s) via email from their MU student account. Accessibility Service's only form of electronic communication is through the student's MU email account (@my.madonna.edu).

To comply with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990, Accessibility Services will make a reasonable effort to supply the following services. Please note: if an accommodation(s) is not listed below, Accessibility Services will create a reasonable accommodation(s) that aligns with Section 504 and the ADA Guidelines.

- ASL Interpreter – American Sign Language Interpreter
- ABSN (Southfield) Testing Room – (ABSN Students Only)
- Accessibility Services (Main Campus) Testing Room
- Extended Testing Time (1.5x) - allows 50% more testing time for all tests/exams/quizzes. Example: If the testing time is one hour, the extended testing time accommodation provides for an increased testing time of 90 minutes (60 minutes X 1.5 = 90 minutes) for all tests/exams/quizzes
- Extended Assignment Time - due to each student's uniqueness, the extended assignment time varies. Accessibility Services encourages the faculty member and the student to collaborate in arriving at the extended assignment time's length. For instance, if you and the student agree that the extended assignment time length is five days, Accessibility Services interpretation is that the student can submit the assignment five days after its due date without penalty
- Paper format for all tests/exams/quizzes
- Notetaker (classmate/paid student position) provides notes for students who cannot take notes during class
- Video/Audio Recording of Class Lectures
- Reader - (electronic/person) reads the student's class materials/exams/quizzes/tests. The Reader does not explain or interpret the material
- Digital w/Audio version of textbook.