MADONNA UNIVERSITY

Loan Change Request Form 2025-2026

Student's First Name: _____

Student's Last Name: _____

Madonna ID #: _____

Loan amounts may be increased or decreased due to changes in enrollment, grade level, estimated costs, verification of FAFSA information and receipt of additional resources. Loan amounts may be increased if you have remaining eligibility for the academic year.

If you are a first-time borrower at Madonna University, information regarding the completion of a Master Promissory Note (MPN) and Entrance Counseling will be sent to you.

This completed form must be received in our office at least <u>30 days prior to your last date of enrollment for the 2025-2026 academic year.</u>

I want to **change** the amount of my loan(s) as indicated below for the:

☐ **Fall Semester**   ☐ **Winter Semester**   ☐ **Fall and Winter Semesters**

Subsidized Loan	Additional Amount $ _____	Reduce to $ _____	Cancel _____
Unsubsidized Loan ☐ Check if you are requesting an Unsubsidized Loan due to the denial of a Parent PLUS Loan	Additional Amount $ _____	Reduce to $ _____	Cancel _____
PLUS Loan	Additional Amount $ _____	Reduce to $ _____	Cancel _____

Please consider me for an **increase in my Federal Direct Stafford Loan amount** because my class level has changed to:

☐ Sophomore (30-59 credits)   ☐ Junior or above (60 + credits)   ☐ Graduate Level (Masters)

Student's Signature: _____   **Date:** _____

Parent's Signature
(Required for Parent PLUS Loan) _____   **Date:** _____

To upload your documents, log in to MY Portal at https://myportal.madonna.edu
Select Students > E-Forms > Financial Aid Upload

Madonna University Office of Financial Aid | 36600 Schoolcraft Rd | Livonia, MI 48150
Email: finaid@madonna.edu | Fax: 734.432.5405 | Telephone: 734.432.5663