



UNDERGRADUATE APPLICATION FOR GRADUATION

Office of the Registrar • 36600 Schoolcraft Road • Livonia, MI 48150-1176
(734)432-5400 • Fax (734)432-5405 • registrar@madonna.edu

STUDENT DIRECTIONS

1. Fill out the form completely. Include your signature.
 2. Pay the \$75 (\$85 if filed late) online or at Student Accounts.
 3. Your advisor must sign the application and include a copy of your plan of study.
 4. Submit the completed application packet to the Registrar's Office by the appropriate deadline.
- ◆◆If you have classes to complete during the Spring/Summer term, please file for July graduation. You will be eligible to participate in May commencement activities.◆◆

GRADUATION DEADLINES

May – September 30

July – January 31

December – May 31

Name:		Phone:		ID#:
Address:				
Major(s):		Degree:	Expected Graduation:	Year:
Minor(s):		Associate []	Fall – December []	
		Bachelor []	Winter – May []	
			Summer – July []	
Alumni email: For use by the Alumni Office. Help us keep your information current after graduation				
Name as it should appear on diploma: (first, middle, last)				

STUDENT – *My signature on this form indicates that I understand this Application for Graduation is valid for a period of one academic year, whether I graduate or not and/or participate in the Commencement Exercises. The graduation fee of \$75 is non-refundable. I understand that this form may be filed late only with the approval of the Registrar and a \$10 late fee.*

Signature: _____ Date: _____

ADVISOR – *please attach a copy of the student's Plan of Study or Graduation Audit with pertinent information.*

Advisor: _____ Date: _____

For Office Use Only:

Final Semester GPA:	Total Hours:
Final Cumulative GPA:	Honors:
Date Conferred:	Auditor:
Additional Information:	