



## **POSITION ANNOUNCEMENT**

**Job Title:** Director of MU Gospel Choir  
**Department:** Music Department  
**Reports to:** Chair  
**Level:** 7  
**Position Status:** 9-Month/Part-time  
**Date Prepared:** September 12, 2017

### **SUMMARY**

This position is responsible for serving as conductor and music director of the Madonna University Gospel Choir, responsible for programming and presenting music at university and community events and student concerts, and implementing rehearsals towards those performances.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Conducts auditions, weekly rehearsals, and performs at university and community events as needed.
2. Builds a music library appropriate to the members' skill level and needs of the choir.
3. Maintains the gospel music library with the explicit charge to develop and perform a Catholic mass.
4. Monitors and maintains Madonna University-owned instruments to include proper and secure storage and recommends the purchase of instruments as needed.
5. Engages in professional development related to choral direction.
6. Other duties as assigned.

### **QUALIFICATIONS**

The above statements reflect the general responsibilities of the position and should not be construed as a detailed description of all the work requirements that may be inherent in this position. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

### **EDUCATION AND EXPERIENCE**

Minimum of a bachelor's degree in music or other significant demonstrated experience in conducting choral music and/or at least five years successful experience rehearsing and conducting choral music required. Master's degree preferred. Experience conducting, arranging, and/or performing spiritual music, particularly gospel music. Experience leading student or community music groups preferred. Ability to provide accompaniment on keyboard. Must be immersed in the Gospel music-making culture, demonstrated ability in style and vocal improvisation, understand the personal take of a song as related to spiritual connection, have an excellent facility at the piano to lead with accompaniment, chords, and transposition. Must be able to connect with and inspire the students to be God-centered in their praising through song.

### **TO APPLY**

Please complete the application at <http://www.madonna.edu/resources/human-resources>. Please send a letter of intent reflecting the above responsibilities and qualifications and a resume to [hr@madonna.edu](mailto:hr@madonna.edu). Current employees must complete the internal application on MY Portal >Employee Resources.

### **MADONNA UNIVERSITY**

A Catholic institution founded by the Felician Sisters, and guided by the values of St. Francis. Candidates must be committed to excellence in teaching, scholarship, and service, and support the Mission of the University. We are an equal opportunity employer committed to a culturally diverse workforce. Candidates must be legally authorized to work in the United States. Verification of employment eligibility will be required at the time of hire. Thank you for your interest in employment opportunities at Madonna University.